

HUGH LOWE FARMS

Local to London since 1893

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PRIVACY NOTICE

GENERAL DATA PROTECTION REGULATIONS (GDPR) & DATA PROTECTION ACT 2018 (DPA)

Due to the new General Data Protection Regulations (GDPR) which takes effect from 25th May 2018, we are required to inform you of what data we hold and how the data is handled/stored. This will ensure we are compliant with the new regulations.

For the purpose of our trading relationship with your organisation we hold the following information:

- Company Name
- Company Address & Site Addresses
- Contact Telephone Numbers & Email Addresses
- Employee Names
- Bank Details (In Some Cases)
- Trading History (Services & Prices)
- Credit Checking (Where Applicable)

The data is gathered from prior trading activities, and ongoing business, received verbally, in writing or electronically. The data is stored in paper form and on our computer system at our secure offices. Our servers are internal only and not held on third party providers and are username and password protected and protected by our internal firewalls.

All data held will be for internal use only and used only for the purposes of our trading activities. We will never give your data to 3rd parties unless we are legally obliged to do so or you request we do so, i.e. courier companies, credit check companies.

Any data passed onto these parties will be conducted within GDPR guidelines and will only be data relevant to our trading activities.

Jon Regan
Chairman
Hugh Lowe Farms Limited